



CIVIL AIR PATROL AIRCRAFT MAINTENANCE MANAGEMENT

CAPR 66-1, dated 25 April 2013, is supplemented as follows

3. (a) Corporate Aircraft.

CAP corporate owned aircraft are assigned to KY Wing HQ by NHQ CAP via assignment in ORMS. CAP corporate owned aircraft assigned to KY Wing HQ are referred to in this supplement as “CAP KY Wing Aircraft.”

4. (a) Responsibilities. Added

The KY Wing Commander is responsible for assuring all CAP KY Wing Aircraft are maintained in a safe operable condition. This is accomplished by assuring all CAP KY Wing aircraft meet the airworthiness standards established by Federal Aviation Regulations (FARs) and CAP regulations. The Wing Commander must provide proper supervision, adequate control, and management of CAP KY Wing Aircraft and all assets earmarked for aircraft maintenance and replacement.

The Wing Director of Operations (DO) is responsible for assisting the Wing Commander by overseeing the day to day supervision, control, and management of CAP KY Wing Aircraft. The DO shall insure that CAP KY Wing aircraft are distributed to locations across the state to best meet the wing’s operational needs. Aircraft utilization figures shall be reviewed at least quarterly, and if need be, aircraft will be rotated to insure the corporate minimum of 200 flying hours per aircraft will be met. Also, the DO shall recommend to the Wing Commander any wing supplements, policies, and procedures which need to be implemented in order to insure a safe and functional aircraft management program exists within the wing.

The Wing Aircraft Maintenance Officer (AMO) is responsible for assisting the Wing Commander by assuring that all CAP KY Wing aircraft meet the airworthiness standards established by Federal Aviation Regulations (FARs) and CAP regulations, that all aircraft maintenance records and forms are maintained as required by FARs and CAP regulations, that all aircraft are in compliance with FAR Part 39, FAR Part 43 and CAPR 66-1, and that the aircraft logbooks are properly documented. The Wing AMO (or in his absence the DO) must approve all aircraft maintenance prior to actual work being done. All billings for aircraft maintenance must be forwarded to the AMO for approval prior to payment by the wing or NHQ.

Wing aircraft custodians shall be assigned for each location where CAP KY Wing aircraft are normally based. Aircraft custodians shall be the point of contact for aircraft scheduling, and are responsible for proper collection, reconciliation and forwarding to wing, the following documents related to monthly aircraft usage: Aircraft Tach Sheets , and Form 71 inspections. In addition Aircraft Custodians shall be responsible for general cleanliness & security of the aircraft and the condition of the tie downs used for the aircraft in their control.

6. (a) (1) Added

Engine Spectrographic Oil Analysis Program (SOAP). An engine spectrographic oil analysis shall be accomplished at every annual inspection (100 hour) period. Currently these reports are available at AOA website.

14. (c) Member Flying Rates. Added

The following dry rates plus actual fuel and oil costs have been established as the hourly rate for CAP KY Wing member flying

- Cessna 172 equal to the current reimbursement rate listed in CAPR173-3
- Cessna 182 equal to the current reimbursement rate listed in CAPR173-3

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Commander